

#### Finswimming Commission Michel GAUNARD

# Notice information for master's World Championships registration

Since 2017, a new system is operational for World Cup and master's competition registration. Here are some explanations to understand how it works.

This notice concerns master's World Finswimming Championships 2019.

## 1. <u>How to register?</u>

The only one way to register is to connect <u>http://sport.cmasoffice.org/</u> and <u>only by this way.</u> Use and send form application to organizers is wrong. You can check a specific tutorial with explanations to use the system.

## 2. Licenses

It exists two possibilities when you make registration into <u>http://sport.cmasoffice.org/</u>, with CMAS license and Temporary license.

#### a. <u>CMAS license</u>

You can import the CMAS license in the system, but you must check with your federation before that it is valid (after payment and validation by CMAS HQ; delay is approximately 10 days) and not only ordered. To import with success, you must strictly respect the procedure (check tutorial) otherwise system of database attributes a temporary license that needed to pay it and, in this case, CMAS isn't responsible for this and the price won't be reimbursed. If you have problem at this step, please, contact me immediately before to pay and I'll help, you to fix the problem.

#### b. <u>Temporary license</u>

If you haven't CMAS license valid, you can register your athlete with one temporary license. The corresponding fees (15  $\in$ ) will be charged and added to the final invoice to pay and the end of the process and only by credit card.

### 3. Fees of participation

For Master's World Finswimming Championships, it exists 2 types of fees. The fees paid to organizers and CMAS participation fees.

#### a. <u>CMAS fees</u>

The CMAS fees are  $10 \notin$  per athlete. The amount is charged during the process of registration into the CMAS database <u>http://sport.cmasoffice.org/</u>. At the end of process of registration, the final invoice (including CMAS fees and eventually temporary licenses amounts) must be paid only by credit card online. Until the payment, the registration is not valid. After payment, the data will be included automatically into the start lists.

#### b. Organization fees

The specific rules of the Master's World Finswimming Championships define the different amounts of organizing fees and the modalities of payment to the organizing committee.

## 4. Payment

Like in previous paragraphs, I recall that you must pay the organizing fees according modalities defined in the specific rules. In the CMAS database <u>http://sport.cmasoffice.org/</u>, at the end of process of registration, the final invoice (including CMAS fees and eventually temporary licenses amounts) must be paid only by credit card online. It's the only possibility. When you'll click on button "review and pay", you'll be redirected to secure page to proceed at payment. Thus, you must check before that your card gives you possibility to pay online. Some countries have problems with this procedure (if your country forbid the possibility to pay with this means, contact me immediately by mail).

When you proceed to registration, before to click on "review and pay", you have possibility to modify all data you need. Before to pay, check all registration and different amounts of the invoice with attention.

We consider that with the payment, you have correctly checked and accept all process. Thus, if mistakes, it will be your responsibility and no possibility to change or return money.

Director Finswimming Commission

Michel GAUNARD